


राजीव गांधी राष्ट्रीय विमानन विश्वविद्यालय  
RAJIV GANDHI NATIONAL AVIATION UNIVERSITY

Office Order No. RGNAU/RECTT/2026/014, Dated April 17, 2026

Ref. : Offer of Appointment Letter No. RGNAU/5230/01/ADMIN/1431/2613,  
dated 27.02.2026

The undersigned is to convey that Shri Sajal Karak (Emp. ID : MoCA/NAU/1069) has joined the University on 13<sup>th</sup> April, 2026 (FN) as Junior Engineer (Civil) on direct recruitment basis under UR Category in the Pay Level-7 of Pay Matrix Rs.44,900 – 1,42,400/-as per 7<sup>th</sup> CPC. Shri Karak will draw the Basic Pay to be fixed as per rules in Pay Level-7 and other allowances as admissible under the University Rules.

Shri Sajal Karak will be on probation for a period of two (02) years from the date of his joining, i.e. 13<sup>th</sup> April, 2026.

  
कुलसचिव / Registrar  
17/4/26

To  
Shri Sajal Karak [Emp. ID : MoCA/NAU/1069]  
Junior Engineer (Civil)

Through : Officer on Special Duty (AAE&HR)

Copy for information and necessary action to :

1. All Deans
2. All Heads/Coordinators of the Departments/Schools/Sections/Units
3. Finance Officer
4. Controller of Examinations
5. Librarian (Officiating)
6. All Deputy Registrars
7. Deputy Registrar, Meeting Section  
– to report to the Executive Council at its next meeting
8. Officer on Special Duty (AAE & HR)
9. System Analyst – (i) to make necessary arrangement for his biometric attendance  
(ii) to upload on University website
10. Hindi Officer
11. Medical Officer
12. Security Officer
13. PS to the Vice Chancellor
14. PS to the Registrar
15. Personal File / Service Book
16. Office Order File