

**राजीव गांधी राष्ट्रीय विमानन विश्वविद्यालय**  
**RAJIV GANDHI NATIONAL AVIATION UNIVERSITY**

**Office Order No. RGNAU/ESTT/2026/025 Dated 23<sup>rd</sup> April 2026**

The Section 67(1) of the Rajiv Gandhi National Aviation University Ordinance 2020, provides that compulsory attendance on Saturdays or Sundays or other public holidays justifies the grant of compensatory leave for the number of days a teacher and non-teaching employee is compelled to attend the office.

In this regard, the undersigned is to convey the compensatory leave is admissible only when the University issues prior notification for attending office on Saturdays, Sundays or other public holidays in the event of exigency of the work.

All Deans/Heads/Coordinators of the School/Department/Centre/Section/Unit are requested to bring this matter to the notice of all teaching and non-teaching employees of the University.

The is issued with the approval of the Competent Authority.

  
कुलसचिव/Registrar  
24/4/26

To,

All Deans/Heads/Coordinators of the Departments/Schools/Centre/Unit  
[For circulation amongst the employee of their respective units]

Copy to:

1. The Finance Officer
2. The Controller of Examinations
3. Librarian(Officiating)
4. All Deputy Registrars
5. OSD (AAE&HR)
6. System Analyst - Please upload in the RGNAU website
7. Hindi Officer
8. PS to Vice Chancellor
9. PS to Registrar
10. Office Order file