



राजीव गाँधी राष्ट्रीय विमानन विश्वविद्यालय  
RAJIV GANDHI NATIONAL AVIATION UNIVERSITY  
नागर विमानन मंत्रालय, भारत सरकार के तहत एक केंद्रीय विश्वविद्यालय  
(A Central University under Ministry of Civil Aviation, Govt. of India)  
2013 में संसद के एक अधिनियम द्वारा स्थापित  
Established by an Act of Parliament in 2013

Advt. No. RGNAU/5107/01/ADMIN/1319

11 Sep 2024

**Appointment of Professor of Practice (PoP) in Rajiv Gandhi National Aviation University (RGNAU) on contract basis**

Applications are invited for filling up the following post of Professor of Practice in Rajiv Gandhi National Aviation University (RGNAU), Fursatganj, Amethi, Uttar Pradesh. RGNAU is a Central University set up by an Act of Parliament viz. Rajiv Gandhi National Aviation University Act, 2013 and is under the administrative control of the Ministry of Civil Aviation, Government of India. The PoP shall be appointed by the Executive Council on the recommendation of a Selection Committee constituted for the purpose.

**2. Facilities / Allowances:** - The Professor of Practice (PoP) will be paid an all-inclusive consolidated monthly remuneration of Rs.1,50,000/- (Rupees One Lakh Fifty Thousand only). The amount of remuneration shall remain unchanged for the term of the contract. The Income Tax, other tax(es), duties, fees and/or other impositions levied will be deducted at source as per Government instructions / University rules. No other facilities/ allowances/benefits would be admissible except those specifically mentioned in the following paras.

**3. Number of Post:** 01 (One)

**4. Eligibility:-**

- i. Distinguished experts who have made remarkable contributions in their professions in the field of Aviation Management, Aviation Engineering / Aviation Sciences. Those who have proven expertise in their specific profession or role with at least 15 years of service/experience, preferably at a senior level, will be eligible for PoP.
- ii. A formal academic qualification is not considered essential for this position if they have exemplary professional practice in lieu. These experts will also be exempted from the requirement of publications and other eligibility criteria stipulated for the recruitment of faculty members at the Professor level. However, they should possess the skills to carry out the duties and responsibilities specified in the following section.

**4. The place of posting** of the PoP will be at Rajiv Gandhi National Aviation University, Fursatganj, Distt. – Amethi, Uttar Pradesh-229302.

**5. Infrastructure:** The PoP will be provided with a suitable work place in RGNAU campus with facilities such as computer with internet access, printer etc. for discharging official duties.



## **6. Working Hours and Leave:-**

- i. The PoP will be required to observe the normal office timing from 09:00AM to 05:30 PM (Monday to Friday). The PoP may also be called upon to attend the office on Saturday, Sunday or any holiday in case of exigencies of work. However, no extra compensation will be paid if a person attends office beyond normal office timings.
- ii. The PoP will be required to mark attendance mandatorily in attendance register and/or biometric attendance system maintained by the University failing which may result in deduction of remuneration.
- iii. Casual Leave of absence will be allowed at the rate of 01 day for each completed calendar month of service. Accumulation of leave beyond a Calendar year may not be allowed. The leaves, however, cannot be claimed as a matter of right. No other leaves, except for Casual Leave, will be admissible.
- iv. "No work no pay" will be applicable during the period of engagement.

**7. TA / DA:** The PoP will not be entitled to any TA/DA for joining the appointment. However, he will be entitled for TA/DA for undertaking official journey, as applicable to a Professor of a Central University at Academic Level 14.

## **8. Duties and Responsibilities: -**

- i. Involve in the development and designing of courses and curriculum.
- ii. Introduce new courses and deliver lectures as per institutional policies.
- iii. Conduct of teaching, examination, evaluation, result publication as per Act, Statutes, Ordinances etc. of the University
- iv. Responsible for maintain discipline of the students and faculties of the University as per University rules.
- v. Conduct workshops, seminars, deliver special lectures and training programmes.
- vi. Preparation of various academic policies for approval from statutory authorities.
- vii. Initiation of proposals for introduction of new programs in the university in the field of aviation, etc.
- viii. Responsible for conduct of academic programmes in collaboration with various stakeholders.
- ix. To encourage students in innovation and entrepreneurship projects & provide necessary mentorship for these activities.
- x. To focus on enhanced industry-academia collaborations.
- xi. Conduct jointly in collaboration with regular faculty member of the institution, workshops, seminars, deliver special lectures and training programmes.
- xii. Carryout joint research project or consultancy services in collaboration with the regular faculty member of the concerned University.
- xiii. Any other duty assigned to from time to time by the University.

**9. Tenure of Appointment:** The appointment PoP will be purely on contractual basis initially for a period of one year which may be extended or curtailed as per the requirement of the University and satisfactory performance of the PoP. At the end of the initial engagement or subsequent extension, the University will make an assessment and take the decision about extension. The University will devise its own assessment procedure for extension based on contribution and requirement of the PoP. The maximum duration of service will be three years and is extendable by one



more year in exceptional cases, however, the total service should not exceed four years under any circumstances. The candidate applying for the post should be below 65 years as on the last date of submission of application and should be in good health for discharging his/her official duties effectively. The engagement of PoP would be on full-time basis and he will not be permitted to take up any other assignment during the period of Consultancy with the University.

**10. General Instructions and Essential Information:-**

- i. The University reserves the right to fill or not to fill any or all the posts advertised for any reasons whatsoever.
- ii. The University reserves the right to withdraw the advertisement, either partly or wholly, at any time without assigning any reason.
- iii. The University reserves the right to increase or decrease the number of vacancies.
- iv. The PoP should be in good health for discharging official duties effectively.
- v. Candidates who wish to apply will be required TO SUBMIT ONLINE APPLICATION. Candidates need to send hard copy of Printout of Online Application Form to the University along with all self-attested copies of certificates / educational qualification / experience / testimonials and other requisite documents in support of eligibility.
- vi. Applicants are advised to submit the application to the University well in advance without waiting for the last date to avoid postal delay or any delay due to other unforeseen events or circumstances. The University shall not be responsible for any postal delay at any stage / loss of e-mail / loss of any communication due to wrong address provided by the candidates.
- vii. Candidates who have obtained degrees or diplomas or certificates for various courses from any Institution declared fake / derecognized by the University Grants Commission, New Delhi shall not be eligible for being considered for recruitment to the posts advertised.
- viii. It shall be the responsibility of the PoP to assess his own eligibility for the post for which appointment is being offered in accordance with the prescribed qualifications, experience, etc. mentioned in the Advt. No. RGNAU/5133/2/ADMIN-Part(3)/1165 dated 08 December 2023. Suppression of factual information, supply of fake documents, providing false or misleading information or canvassing in any manner on the part of the PoP detected at any point of time shall lead to termination of his contract. In case of any ambiguity in the recruitment rules in general and eligibility in respect of any post, the decision of the Vice Chancellor / Executive Council shall be final.
- ix. Candidates shall have to produce original certificates relating to his age, qualifications, experience, caste, etc., at the time of appearing in Interview. The candidates belonging to the reserved categories must produce the original category certificate and/or medical certificate (pertaining to determination of degree of disability in case of PwD candidates) from the competent authority in the format prescribed by the Government of India, failing which the candidate



will not be allowed to appear for interview.

- x. Errors and omissions in notification and selection process are subject to corrections as per rules and regulations of University / UGC / GOI.
- xi. The candidate is required to be physically present for the interview on prescribed date and time and no request for change in the schedule of interview will be entertained.
- xii. Acceptance of documents submitted by an applicant shall be subject to verification by the competent authority. If any document is found to be false/fake/incorrect/malafide either before or after appointment, the document shall be summarily rejected and action may be initiated against the candidate which may lead to cancellation of his appointment.
- xiii. A mere fulfillment of required qualification and experience does not entitle a candidate to be selected for PoP or APoP.
- xiv. No correspondence whatsoever will be entertained from the candidates regarding conduct and result of selection and reasons for not being selected.
- xv. Incomplete application will be out-rightly rejected. Experience, age and qualifications will be reckoned as on the closing date of submission of online application form.
- xvi. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after the issue of appointment order, the University reserves the right to modify / withdraw/ cancel any communication made to the PoP.
- xvii. In case of any dispute / ambiguity that may occur in the process of selection, the decision of the University shall be final.
- xviii. The University may decide its own method of shortlisting and evaluating the performance of the candidates in interview.
- xix. The University shall have the right to relax any of the qualifications, experience, age, etc., in exceptionally deserving cases of all posts on the recommendations of the Screening and Selection Committee.
- xx. The following categories of persons shall not be eligible to apply for any position in the University:
  - a. Who has been convicted by any Court of Law or any criminal proceedings are pending against him;
  - b. Who has entered into or contracted a marriage with a person having a spouse living;
  - c. Who, having a spouse living, has entered into or contracted a marriage with any person. Provided that the Competent Authority of the University may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for doing so, exempt any person from the operation of these rules;



- d. Who is not a citizen of India; and
- e. Any other category of person disqualified for appointment by the Govt. of India/UGC.
- xxi. Appointment to the post will be purely on contract basis. Persons appointed will not have any right to be absorbed in any permanent post in the University nor will they be conferred any seniority in any grade of the University.
- xxii. The Controlling Officer / Competent Authority for the PoP shall be Registrar / Vice Chancellor.
- xxiii. The PoP may be given suitable accommodation in University campus as per allotment rules of RGNAU, as amended from time to time, on payment of prescribed license fee /rent. Such allotment will be totally ad-hoc basis and will be co-terminus with the period of appointment.
- xxiv. No DA, HRA, PF, Pension, Insurance, Gratuity, Seniority, Promotion, LTC, Medical claim, Education allowances etc. are admissible for contractual appointment under the University.
- xxv. The Intellectual Property Rights (IPR) of the data collected as well as deliverables produced for the University shall remain within the office.
- xxvi. No one shall utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of his assignment or during the course of the assignment and even after termination of the contract without the express written consent of the University.
- xxvii. The PoP would be required to sign an undertaking as per Annexure-I at the time of appointment.
- xxviii. The PoP shall not be entitled to any TA/DA for joining the appointment.
- xxix. Any reports / returns / data information etc. generated during the contractual engagement by the PoP shall be exclusive property of the University and he will have no claim over it.
- xxx. The PoP shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of the office nor will he indulge in any activity outside the terms of the contractual assignment.
- xxxi. The PoP shall not claim any benefit / compensation / absorption / regularisation of service with the University.
- xxxii. The Intellectual Property Rights (IPR) of the data collected as well as deliverables produced for the University shall remain within the office.
- xxxiii. No one shall utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of his assignment or during the course of the assignment and even after termination of the contract without the express written consent of the University.
- xxxiv. **Prohibition of conflicting activities:** The PoP will not engage either directly or indirectly, in any business or professional activities that would conflict with activities assigned to him.



xxxv. **Termination of Contract:** The services of the PoP are liable to be terminated at any point of time by giving thirty (30) days' notice without assigning any reason thereof. The competent authority, however reserves the right to terminate your services forthwith or before the expiry of the stipulated period of notice by making payment to the PoP of a sum equivalent to the emoluments in lieu of the notice period or unexpired portion thereof. The PoP can also resign from the service / post at Rajiv Gandhi National Aviation University by giving thirty (30) days' notice or by remitting a sum equivalent to thirty (30) days' emoluments in lieu of notice period or unexpired portion thereof.

11. Application fees and application form(s) are to be submitted as per details given below:

**APPLICATION FEE :**

Category	Fee (in rupees)
General/OBC	Rs. 1000/-
SC/ST/PWD	Exempted

12. Application forms have to be filled only in online mode, as available on the website of the University along with this advertisement, within the prescribed time limit indicated in the advertisement.

**13. How to Apply:-**

- i. Interested candidates have to submit ONLINE APPLICATION FORM made available in the University website following the instructions given therein before the last date of application. The Link for online application is <https://rgnaurec.samarth.edu.in/>.
- ii. The hard copy of the online application form along with the following documents may be sent to the University by Registered/Speed post—
  - Self-attested copies of the certificates for age proof, qualifications, experience, caste etc.;
- iii. The hard copy of the application may be addressed to:-

**The Registrar**

Rajiv Gandhi National Aviation University  
Fursatganj, Amethi -229302  
Uttar Pradesh

- iv. The candidature shall not be considered if the hard copy of the application form is not received within the stipulated time.

**14. IMPORTANT NOTE:-**

- i. Candidates are required to mention Advertisement No., Advertisement Date, Name of the post in which post for on the top of the envelope.
- ii. Corrigendum / Addendum, if any, will be made only in the University website. Hence, all the applicants are advised to visit the University website regularly.
- iii. **The last date for submission of online application is 14 Oct 2024.**
- iv. **The hard copy of Online Application Form along with all self-attested**



**copies of certificates / educational qualification / experience / testimonials and other requisite documents in support of eligibility should reach this University latest by 1600 hrs on 21 Oct 2024.**

- v. It may be noted that those application which were received after the last date for receipt of hard copy of Online Application Form are liable to be rejected.
  - vi. For query, if any, please write to [recruitmentcell@rgnau.ac.in](mailto:recruitmentcell@rgnau.ac.in) mentioning name of the post.
15. The applications can also be emailed to [recruitmentcell@rgnau.ac.in](mailto:recruitmentcell@rgnau.ac.in). The deadline remains the same as stated above. However, the candidate has to submit the hard copy of application (complete in all respects) at the time of appearing in Interview.
16. Envelope containing application forms or the email (if applicable) should bear a title /subject in capital letters stating, "**APPLICATION FOR THE POST OF PROFESSOR OF PRACTICE**".
17. All applicants are requested to visit the website regularly for any updates, corrigendum, interview dates etc.

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## ANNEXURE-I

### **UNDERTAKING BY CONTRACTUAL / OUTSOURCED EMPLOYEE ENGAGED IN RGNAU**

(Based on circular no. AV-12013/1/2022-Admn. dated 04.12.2023 issued by Ministry of Civil Aviation, GoI and DoPT OM no. 21/7/2023-CA.I(Coord.) dated 19.09.2023)

To,

**The Registrar,**  
Rajiv Gandhi National Aviation University,  
Fursatganj, Amethi,  
Uttar Pradesh-229302.

Respected Madam/Sir,

I, Mr./Ms. \_\_\_\_\_ Son/Daughter of Sh. \_\_\_\_\_, resident of \_\_\_\_\_, and presently working as \_\_\_\_\_ (Designation) in \_\_\_\_\_ (Name and address of the agency / NA, if on contract basis) at Rajiv Gandhi National Aviation University, Fursatganj, Amethi, U.P.-229302, on \_\_\_\_\_ (contract / outsourced) basis.

2. I, hereby, undertake to comply with the following terms and conditions:

#### **A. Standards of Conduct**

- (i) I shall maintain absolute integrity, devotion to duty and high ethical standards and honesty at all times.
- (ii) I shall not take any action in respect of their performance of the Contract or otherwise related to its obligations under the Contract that may adversely affect the interests of this University.
- (iii) In the performance of the Contract, I shall comply with the "Sexual Harassment of Women at Workplace (Prevention Prohibition and Redressal) Act, 2013". In addition, nothing herein shall limit the right of this University/Ministry of Civil Aviation to refer any alleged breach of the foregoing standards of conduct to the relevant National Authorities for appropriate legal actions.
- (iv) I will not engage in any other employment/occupation/consultancy or any other activity during my engagement with the University which would otherwise conflict with my obligation towards the University.
- (v) I shall keep the University informed of any change in my address or contact details during the period of my engagement.

#### **B. Confidentiality of Data & Documents, Non-Disclosure Agreements and Social Media Norms/Etiquette**

- (i) The Intellectual Property Right (IPR) of the data collected as well as deliverables produced during the period of engagement for University/MoCA shall remain with University/MoCA.
- (ii) I shall not utilize or publish or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of his/her assignment or during the course of assignment for University/MoCA without the express written consent of University/MoCA.





- (iii) My engagement would be subject to the provisions of the Indian Official secrets Act, 1923. I shall not, except with the previous sanctions of this University/Ministry or in the bona fide discharge of his or her or her duties, publish a book or a compilation of articles or participate in radio broadcast or contribute an article or write a letter in any newspapers or periodical in radio broadcast or contribute an article or write a letter in any newspaper or periodical either in my own name or anonymously or pseudonymously in the name of any other person, if such book, article, broadcast or letter relates to subject matter assigned to me by this University/Ministry.

**C. Use of Name, Emblem and Official Seal of the University/MoCA**

- (i) I shall not represent themselves or otherwise make public with the intent to make a commercial advantage of the engagement with University/MoCA. I shall not, in any manner whatsoever, use the name, emblem or official seal of the Government of India or MoCA, or any abbreviation of the name of MoCA, in connection with its business or otherwise without the permission of the University / MoCA.
- (ii) I shall neither use the name, emblem, official seal nor post any information or document related to this University/Ministry on various social media platforms without the permission of the University / MoCA.

3. I have read and understood the rules and regulations of the University and agree to abide by the rules and regulations of University. I will not indulge in any activity which brings disrepute to the University. I also understand that it is my responsibility to be conversant with the rules & regulations of the University as amended from time to time and ignorance of rules will not be used by me in my defense in any matter.

4. I confirm that the above information are true to the best of my knowledge. I declare that I have not concealed any fact which is important and should be disclosed. I understand that concealment of facts is punishable at any point of time.

Signature.....

Name.....

Date.....