



राजीव गाँधी राष्ट्रीय विमानन विश्वविद्यालय

RAJIV GANDHI NATIONAL AVIATION UNIVERSITY

नागर विमानन मंत्रालय, भारत सरकार के तहत एक केंद्रीय विश्वविद्यालय
(A Central University under Ministry of Civil Aviation, Govt. of India)

2013 में संसद के एक अधिनियम द्वारा स्थापित
Established by an Act of Parliament in 2013

Advertisement No. RGNAU/5133/04/ADMIN/33 Dated, April 08, 2026

Engagement of retired employee / to be retired shortly from Central Government / State Government / Autonomous bodies of Central or State Government / Public Sector Undertakings as Consultant (Construction and Maintenance) on contractual basis in Rajiv Gandhi National Aviation University (RGNAU)

Applications are invited for filling up the post of **Consultant (Construction & Maintenance) on contract** basis in Rajiv Gandhi National Aviation University (RGNAU), Fursatganj, Amethi, Uttar Pradesh.

2. RGNAU is a Central University set up by an Act of Parliament viz. Rajiv Gandhi National Aviation University Act, 2013 and is under the administrative control of the Ministry of Civil Aviation, Government of India. The Consultant (Construction & Maintenance) on contract basis shall be appointed by the Vice Chancellor on the recommendation of a Selection Committee constituted for the purpose.

3. **Pay:** The Consultant (Construction & Maintenance) on contract shall be paid a consolidated remuneration ranging from Rs. 1,00,000/- to Rs. 1,50,000/- (all inclusive) depending upon the experience and last pay drawn and no other allowances shall be admissible except for TA/DA for undertaking official journey, as applicable to central government employees at Pay Level 13 or 14, as the case may be. The amount of remuneration shall remain unchanged for the term of the contract. The Income Tax or other tax(es) will be deducted at source as per Government instructions.

4. **Age and Tenure of Appointment:**

- (i) The candidate applying for the post should be below **64 years** as on the last date of submission of application and should be in good health for discharging his/her official duties effectively.

(ii) The engagement of the **Consultant (Construction & Maintenance) on contract** shall be purely on a contractual basis initially for a period of one year which may be extended or curtailed as per the requirement / satisfactory performance of the **Consultant (Construction & Maintenance) on contract**. At the end of the initial engagement or subsequent extension, the University will make an assessment and take the decision about extension. The University will devise its own assessment procedure for extension based on the contribution and requirement of the experts engaged as **Consultant (Construction & Maintenance) on contract** basis. The initial duration of service of **Consultant (Construction & Maintenance) on contract** will be one year and is extendable by year by year. The total service should not exceed three years under any circumstances. The engagement of the **Consultant (Construction & Maintenance) on contract** would be on full-time basis and they would not be permitted to take up any other assignment during the period of Consultancy with the University.

5. **Number of Posts:** 01 post

6. **Eligibility:**

(A) Essential qualification

- (i) Bachelor's degree in Civil / Electrical / Mechanical Engineering from a recognized University with a good academic record, as laid down by University Grant Commission.
- (ii) At least 5 years of experience in the level of Superintending Engineer at Pay Level 13 or equivalent or above in CPWD, State PWD, reputed educational Institution / University of the Government, PSU, Central/State Government Departments or reputed Autonomous Body.
- (iii) Knowledge of DSR / SSR / Similar Estimation Systems / Modules.
- (iv) Awareness about latest engineering construction methodologies / practices being followed for new as well as maintenance works.
- (v) Knowledge of GFR / CVC Guidelines for tendering and procurement of goods & services.
- (vi) Knowledge and Experience of E-tendering / GeM.
- (vii) Experience of Estimation of the Capital & Revenue Works

- (viii) Experience of Scrutiny of Estimates & Bills.
- (ix) Knowledge and experience of Documentation & Records required for the Material Management & Civil Projects.
- (x) Preparation and execution of annual maintenance programme.
- (xi) Knowledge and Experience of Works Supervision & Monitoring of Project Sites / Maintenance Works.

(B) Desirable qualification

- i. Knowledge and Experience of Municipality Bye-Laws relating to Construction & Maintenance of Civil Infrastructure.
- ii. Knowledge and experience of Labour Laws and mandatory / statutory payments / welfare measures entitlements of the hired labour.
- iii. Working knowledge of a variety of computer office applications such as MS Word, MS Excel, Power Point etc.

7. **Job location** will be Rajiv Gandhi National Aviation University, Fursatganj, Dist. – Amethi, Uttar Pradesh.

8. Working Hours and Leave:

- i. The Consultant (Construction & Maintenance) on contract shall be required to observe the normal office timing from 09:00AM to 06:00PM (Monday to Friday) or as amended from time to time. He/she may also be called upon to attend the office on Saturday, Sunday or any holiday in case of exigencies of work. However, no extra compensation will be paid if a person attends office beyond normal office timings.
- ii. They shall mark their attendance mandatorily in attendance register and/or biometric attendance system maintained by the University failing which may result in deduction of remuneration.
- iii. Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a Calendar year may not be allowed.
- iv. "No work no pay" will be applicable during the period of engagement.

- 9. Termination of contract:** The University may terminate the contract, if: -
- i. The Consultant (Construction & Maintenance) on contract is unable to address the assigned work.
 - ii. The quality of the assigned work is not to the satisfaction of the Controlling Officer / Competent Authority in the University.
 - iii. The Consultant (Construction & Maintenance) on contract is found lacking in honesty and integrity.
 - iv. The Competent Authority in the University may also terminate the contract at any time without giving any notice and also without assigning any reason.

10. Duties and Responsibilities:

→ Supervision, monitoring and management of the following activities:

- i. Master Plan of the University
- ii. Construction and maintenance of the University infrastructure
- iii. Preparation of standard templates for tendering for various categories of works
- iv. Preparation of standard check lists / procedures for:-
 - a. Estimates of Proposals of Works.
 - b. Scrutiny of the Estimates of Works.
 - c. Tender Evaluation & Award of Tender.
 - d. Preparation of Quality Assurance Plans for the Estate
 - e. Management & Civil Works.
 - f. Standard note sheets at every required stage of tendering / payment of bills.
 - g. Formulating strategies for safety management on work sites.
 - h. Preparation of Operative Guidelines and terms & conditions for various types of works.
 - i. Fixing of cost indices for material & hiring of manpower for various works
 - j. Ensuring adherence to time and cost schedules.
- v. Preparation of land records & land registers.
- vi. Designing of various standard formats to be used at work site.
- vii. Preparation of standard items with complete specifications for centralised procurement for transit / common facilities and fixing of their rates.
- viii. Fixing of shelf life of various items used in the transit facilities / civil infrastructure assets and their condemnation / demolition procedure.

- ix. Standardisation of re-appropriation of use of Govt. Properties, identification of all such pending issues and approval of the competent authority.
- x. Ensuring strict adherence to contractual clauses in the Contracts / AMCs etc. finalized by the Institute under delegated Financial Powers of the Vice-Chancellor.
- xi. Handing of various AMCs/Contracts related to the University.
- xii. Promotion and maintenance of constructive relationships for coordination with key external stakeholders, including government.
- xiii. Ensure that various cases /proposals on files are processed with clear recommendations and specific comments along with all relevant rules and regulations related to the case / proposal.
- xiv. Coordination between different departments for effective communication and workflow.
- xv. Ensuring compliance with organizational rules and government regulations.
- xvi. Oversee construction projects, ensuring timely completion, budget adherence, and quality standards.
- xvii. Supervise technical aspects of works, including design, construction, and testing.
- xviii. Ensure compliance with technical specifications, codes, and standards.
- xix. Prepare and submit reports, documents, and other records as required.
- xx. Implement and enforce organizational policies, procedures, and standards.
- xxi. Provide guidance, training, and mentorship to junior staff members.
- xxii. Perform such other duties as assigned by the Registrar or Vice Chancellor from time to time.

11. General Instructions and Essential Information:

- i. The University reserves the right to fill or not to fill any or all the posts advertised for any reasons whatsoever.
- ii. The University reserves the right to withdraw the advertisement, either partly or wholly, at any time without assigning any reason.
- iii. The University reserves the right to increase or decrease the number of vacancies.
- iv. It shall be the responsibility of the candidate to assess his own eligibility for the post for which he is applying in accordance with the prescribed qualifications, experience, etc., and submit his application duly filled in, along with the desired

information and documents as per the advertisement. Suppression of factual information, supply of fake documents, providing false or misleading information or canvassing in any manner on the part of the candidates shall lead to his disqualification. In case, it is detected at any point of time in future, even after appointment, that the candidate was not eligible, his appointment shall be liable to termination forthwith as per this clause. In case of any ambiguity in the recruitment rules in general and eligibility in respect of any post, the decision of the Vice Chancellor shall be final.

- v. Candidates shall have to produce original certificates relating to his age, qualifications, experience, caste, etc., at the time of appearing in Interview.
- vi. The candidate is required to be physically present for the interview on prescribed date and time and no request for change in the schedule of interview will be entertained.
- vii. Acceptance of documents submitted by an applicant shall be subject to verification by the competent authority. If any document is found to be false/fake/incorrect/malafide either before or after appointment, the document shall be summarily rejected and action may be initiated against the candidate which may lead to cancellation of his appointment.
- viii. Incomplete application will be out-rightly rejected. Experience, age and qualifications will be reckoned as on the closing date of submission of application form.
- ix. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after the issue of appointment order, the University reserves the right to modify / withdraw/ cancel any communication made to the candidates.
- x. In case of any dispute / ambiguity that may occur in the process of selection, the decision of the University shall be final.
- xi. The selection committee may decide its own method of shortlisting and evaluating the performance of the candidates in interview.
- xii. The University shall have the right to relax any of the qualifications, experience, age, etc., in exceptionally deserving cases.
- xiii. Fulfilment of conditions of minimum qualification shall not necessarily entitle any applicant to be called for further process of recruitment. In case of large

number of applicants, RGNAU reserves the right to shortlist applicants as may be considered appropriate and no reason for rejection shall be communicated.

- xiv. The following categories of persons shall not be eligible to apply for any position in the University:
 - a. Who has been convicted by any Court of Law or any criminal proceedings are pending against him;
 - b. Who has entered into or contracted a marriage with a person having a spouse living;
 - c. Who, having a spouse living, has entered into or contracted a marriage with any person. Provided that the Competent Authority of the University may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for doing so, exempt any person from the operation of these rules;
 - d. Who is not a citizen of India; and
 - e. Any other category of person disqualified for appointment by the Govt. of India/UGC.
- xv. Appointment to the posts will be purely on contract basis. Persons appointed will not have any right to be absorbed in any permanent post in the University nor will they be conferred any seniority in any grade of the University.
- xvi. The Controlling Officer / Competent Authority for the Consultant (Construction & Maintenance) on contract shall be as defined in their duties and responsibilities.
- xvii. The appointee may be given suitable accommodation in University campus as per allotment rules of RGNAU, as amended from time to time, on payment of prescribed license fee /rent. Such allotment will be totally ad-hoc and will be co-terminus with the period of appointment.
- xviii. No DA, HRA, PF, Pension, Insurance, Gratuity, Seniority, Promotion, LTC, Medical claim, Education allowances etc. are admissible for contractual appointment under the University.
- xix. The Intellectual Property Rights (IPR) of the data collected as well as deliverables produced for the University shall remain within the office.
- xx. No one shall utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose

- of his assignment or during the course of the assignment and even after termination of the contract without the express written consent of the University.
- xxi. The Consultant (Construction & Maintenance) on contract would be required to sign an undertaking at the time of appointment.
- xxii. The Consultant (Construction & Maintenance) on contract shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of the office nor will he indulge in any activity outside the terms of the contractual assignment.
- xxiii. The Consultant (Construction & Maintenance) on contract shall not claim any benefit/compensation/absorption/regularisation of service with the University.
- xxiv. The Consultant (Construction & Maintenance) on contract shall not be entitled to any TA/DA for joining the appointment.
- xxv. Candidates who wish to apply are required **TO SUBMIT ONLINE APPLICATION** in the University website following the instructions given therein before the last date of application. The Link for online application is <https://rgnaunt.samarth.edu.in/>
- xxvi. Candidates need to RETAIN hard copy of Printout of Online Application Form along with all copies of certificates / educational qualification / experience / testimonials and other requisite documents in support of eligibility, which are required to be submitted at the time of interview, if shortlisted.
- xxvii. All applicants are requested to visit the website (www.rgnau.ac.in) regularly for any updates, corrigendum, interview dates etc.

APPLICATION FEE:

Application fees and application form(s) are to be submitted as per details given below:

Category	Fee (in rupees)
General/OBC(NCL)/EWS	Rs. 1000/-
SC/ST/PwD	Exempted

- xxviii. **The last date for submission of online application is 8th June 2026.**
- xxix. For query, if any, please write to recruitmentcell@rgnau.ac.in mentioning name of the position.

Sd/-

कुलसचिव / Registrar