



राजीव गाँधी राष्ट्रीय विमानन विश्वविद्यालय
RAJIV GANDHI NATIONAL AVIATION UNIVERSITY
नागर विमानन मंत्रालय, भारत सरकार के तहत एक केंद्रीय विश्वविद्यालय
(A Central University under Ministry of Civil Aviation, Govt. of India)
2013 में संसद के एक अधिनियम द्वारा स्थापित
Established by an Act of Parliament in 2013

Advertisement No.: RGNAU/5290/01/ADMIN/2034 Dated September 18, 2025

Advertisement for Recruitment of Non-Teaching Group-A Positions

The Rajiv Gandhi National Aviation University (RGNAU) was established by an Act of Parliament called the “Rajiv Gandhi National Aviation University (RGNAU) Act, 2013” (No. 26 of 2013) having its headquarters at Fursatganj, Dist. Amethi, Uttar Pradesh. The university has been envisaged as the premier institution of higher learning within the aviation milieu aimed at providing cutting edge and critical research to enhance the aviation industry in India. The Act of Parliament empowers the university to award Diploma, Degrees, and Post Graduate Degrees and PhD degrees in the field of aviation and allied disciplines. At the same time collaborations and cooperation with the leading national and international universities/ institutions in the aviation domain, are being forged towards proffering global knowledge that is customized to local requirements.

Applications are invited for filling up the following non-teaching **Group A** positions in the Rajiv Gandhi National Aviation University (RGNAU), Fursatganj, Amethi, Uttar Pradesh **on direct recruitment, failing which by deputation basis**, as detailed below:

Name of the Posts and Pay Level :

(A) THE FOLLOWING VACANCIES ARE ON DIRECT RECRUITMENT, FAILING WHICH BY DEPUTATION BASIS :

Sl. No.	Name of the post(s)	No. of Vacancies						Level in Pay Matrix
		UR	SC	ST	OBC (NCL)	EWS	Total	
1	Librarian (on contract basis for a term of 5 years)	01	-	-	-	-	01	Level 14 of Pay Matrix Rs.1,44,200-2,18,200/-
2	Collaboration Cum Placement Officer	02	-	-	-	-	02	Level-13 of Pay Matrix Rs. 1,23,100-2,15,900/-
3	Deputy Registrar – 1 post	01	-	-	01	-	02	Level 12 of Pay Matrix Rs.78,800-2,09,200/-
4	Deputy Finance Officer – 1 post							
5	Internal Audit Officer	02	-	-	-	-	02	Level 12 of Pay Matrix Rs.78,800-2,09,200/-
6	System Administrator	02	-	-	-	-	02	Level 12 of Pay Matrix Rs.78,800-2,09,200/-
7	Executive Engineer	01	-	-	-	-	01	Level 11 of Pay Matrix Rs.67,700-2,08,700/-
8	Assistant Registrar	02	-	-	-	-	02	Level 10 of Pay Matrix Rs.56,100-1,77,500/-
9	Assistant Librarian	01	-	-	-	-	01	Level 10 of Pay Matrix Rs.56,100-1,77,500/-

Sl. No.	Name of the post(s)	No. of Vacancies						Level in Pay Matrix
		UR	SC	ST	OBC (NCL)	EWS	Total	
10	Law Officer	01	-	-	-	-	01	Level 10 of Pay Matrix Rs.56,100-1,77,500/-
11	Public Relations Officer	01	-	-	-	-	01	Level 10 of Pay Matrix Rs.56,100-1,77,500/-
12	System Analyst	01	-	-	-	-	01	Level 10 of Pay Matrix Rs.56,100-1,77,500/-
Total		15	-	-	01	-	16	

(B) THE FOLLOWING VACANCIES ARE PURELY ON DEPUTATION BASIS FOR A PERIOD OF 3 YEARS:

Sl. No.	Name of the post(s)	No. of Vacancies						Level in Pay Matrix
		UR	SC	ST	OBC (NCL)	EWS	Total	
13	Deputy Registrar*	01	-	-	-	-	01	Level 12 of Pay Matrix Rs.78,800-2,09,200/-
14	Executive Engineer*	01	-	-	-	-	01	Level 11 of Pay Matrix Rs.67,700-2,08,700/-
15	Assistant Registrar*	02	-	-	-	-	02	Level 10 of Pay Matrix Rs.56,100-1,77,500/-
Total		04	-	-	-	-	04	

(*) The educational qualification, experience, age limit and other details required for the above post(s) are available at Serial No. 3, 7 and 8 respectively

ELIGIBILITY CRITERIA

The educational qualification, experience, age limit and other details required for the above post(s) are as under:

1. Librarian (on a tenure basis for a term of 5 years)

Pay Matrix Level: Level-14 of Pay Matrix Rs.1,44,200 – 2,18,200/- and other allowances as admissible.

FOR DIRECT RECRUITMENT

• **Essential qualification(s):**

((i) Master's Degree in Library Science or Information Science or Documentation from a recognized university 55% of the marks or grade B in the University Grant Commission seven-point scale or its equivalent and a consistently good academic record.

((ii) Deputy Librarian in a University in level-12 (Rs. 78,800-2,09,200) with thirteen years of regular service or College Librarian in level-10 (Rs. 56,100-1,77,500) with eighteen years of regular service.

• **Desirable experience and experience :**

Master of Philosophy or Doctor Philosophy degree in Library Science or Information Science or Documentation or Archives and Manuscript-keeping from a recognized university.

- **Age limit for direct recruits: 50 years**

FOR DEPUTATION

- Individuals at analogous post in Level-13 (Rs. 1,23,100-2,15,900) in the pay matrix or with 3 years' regular service in any Central Government or State Government Department or Government Organisation and possessing qualifications and experience as prescribed for the above direct recruitment.

Note 1 - The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the central government shall ordinarily not to exceed five years.

Note 2 – The maximum age limit for appointment by deputation shall not exceed fifty eight years as on the closing date of receipt of application.

2. Collaboration Cum Placement Officer

Pay Matrix Level: Level-13 of Pay Matrix Rs.1,23,100 – 2,15,900/- and other allowances as admissible.

FOR DIRECT RECRUITMENT

- **Essential qualification(s):**

(i) Master of Business Administration Degree from a recognized University with 55% of the marks or grade B in the University Grant Commission seven-point scale or its equivalent.

(ii) Eight years of experience as Collaboration or Placement Officer or as faculty member in level 10 (Rs. 67,700-2,08,700) in any recognized University or recognized educational institution or reputed Public or Private Sector undertaking.

- **Desirable experience:**

Should possess very good communication skills.

- **Age limit for direct recruits: 50 years**

FOR DEPUTATION

- Individuals at analogous posts or with 3 years' regular service in the Level-13 (Rs. 1,23,100-2,15,900) in the pay matrix in any Central Government or State Government Department or Government Organisation and possessing qualifications and experience as prescribed for the above direct recruitment.

Note 1.– The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or Department of the Central Government shall ordinarily not to exceed five years.

Note 2. – The maximum age limit for appointment by deputation shall not exceed fifty eight years as on the closing date of receipt of application.

3. Deputy Registrar

Pay Matrix Level: Level-12 of Pay Matrix Rs.78,800-2,09,200/- and other allowances as admissible.

FOR DIRECT RECRUITMENT

- **Essential qualification(s):**

(i) Master's Degree in any discipline from a recognized University with 55% of the marks or grade B in the University Grant Commission seven-point scale or its equivalent.

(ii) Assistant Professor in Academic in Level-10 (Rs.56,100-1,77,500/-) in pay matrix with ten years of regular service in any recognized university or research establishments or other recognized institution of higher education.

or

Five years of administrative experience at Assistant Registrar or equivalent post Level-10 (Rs.56,100-1,77,500/-) in pay matrix.

- **Desirable experience:**

(i) Five years of experience of administrative practices, human resource management, statutory functions and academic activities of Universities or Research and Development institutions.

(ii) Five years of experience of handling legal matter or Finance Matters or Examination Matters.

(iii) Good communication, managerial and leadership skills to head a division or branch and possess good drafting and noting skills.

- **Age limit for direct recruits: 50 years**

FOR DEPUTATION

- Officers holding analogous posts on regular basis or with five years regular service in Level-11 (Rs.67,700-2,08,700/-) in pay matrix in the Central Government or State Government, Universities and other autonomous organizations.

Note 1: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or Department of the Central Government shall ordinarily not to exceed four years.

Note 2: The maximum age limit for appointment by deputation shall not exceed fifty-six years as on the closing date of receipt of application.

Note 3: The Departmental Officers in the Feeder Category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, Deputationist shall not be eligible for consideration for appointment by promotion.

4. Deputy Finance Officer

Pay Matrix Level: Level-12 of Pay Matrix Rs.78,800-2,09,200/- and other allowances as admissible.

FOR DIRECT RECRUITMENT

- **Essential qualification(s):**

(i) Master's Degree from recognized university with 55% of the marks or grade B in the University Grant Commission seven-point scale or its equivalent.

(ii) Assistant Professor in level -10 (Rs. 56,100-1,77,500/-) in pay matrix with ten years of regular service along with experience in educational administration or recognized research establishment or other recognize institutions of higher education

or

Assistant Registrar or equivalent post in Level-10 (Rs.56,100-1,77,500/-) in pay matrix with five years of regular service

- **Age limit for direct recruits: 50 years**

FOR DEPUTATION

- Officers holding analogous posts on regular basis or with five years regular service in Level-11 (Rs. 67,700-2,08,700/-) in pay matrix in the Central Government or State Government, Universities and other autonomous organizations.

Note 1: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or Department of the Central Government shall ordinarily not to exceed four years.

Note 2: The maximum age limit for appointment by deputation shall not exceed fifty- six years as on the closing date of receipt of application.

Note 3: The Departmental Officers in the Feeder Category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, Deputationist shall not be eligible for consideration for appointment by promotion.

5. Internal Audit Officer

Pay Matrix Level: Level-12 of Pay Matrix Rs.78,800-2,09,200/- and other allowances as admissible.

FOR DIRECT RECRUITMENT

- **Essential qualification(s):**

(i) Indian Accounts and Audit Services or Subordinate Accounts Services or Chartered Accountant or Institute of Cost Accounts of India or equivalent Accounts qualifications.

(ii) Deputy Director (Audit) or equivalent post(Audit) in level-11 (Rs. 67,700-2,08,700/-) in the pay matrix with five years of regular service.

or

Assistant Controller or Assistant Director (Audit) or Senior Audit Officer or equivalent level-10 (Rs. 56,100-1,77,500/-) with ten years of regular service.

- **Desirable experience:**

Five years of experience of working in organizations having double-entry system of accounting in universities or similar organizations and knowledge of computer applications.

- **Age limit for direct recruits: 50 years**

FOR DEPUTATION

- Officers of Central Government or State Government, Universities and other Autonomous Organisations: holding analogous posts on regular basis;

or

with five years' regular service in pay level-11 (Rs.67,700-2,08,700/-) in the pay matrix;

or

with ten years' regular service in pay level-10 (Rs.56,100-1,77,500/-) in the pay matrix.

Note: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or Department of the Central Government shall ordinarily not to exceed four years.

Note 2: The maximum age limit for appointment by deputation shall not exceed fifty-six years as on the closing date of receipt of application.

6. System Administrator

Pay Matrix Level: Level-12 of Pay Matrix Rs.78,800-2,09,200/- and other allowances as admissible.

FOR DIRECT RECRUITMENT

- **Essential qualification(s):**

(i) Bachelor's Degree in Electronic Engineering or Computer Engineering from a recognized university or institution with minimum 55% marks with seven years' experience in computing.

or

Master of Science with Post Graduate Diploma in Computer Applications from a recognized university or institution with minimum 55% marks with seven years' experience in computing.

or

Master of Computer Application from recognized university or institution with minimum 55% marks with seven years' experience in computing.

(ii) System Analyst in the pay level-10 (Rs.56,100-1,77,500/-) in pay matrix or equivalent position in Central Government or State Government Institutes or organizations with ten years of regular service.

- **Age limit for direct recruits: 50 years**

FOR DEPUTATION

- Persons holding analogous post on regular basis or with ten years regular service as System Analyst in the pay level-10 (Rs.56,100-1,77,500/-) or equivalent in the Central Government or State Government, Universities or autonomous organizations and with qualifications and experience as prescribed for the above direct recruitment.

Note 1: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or Department of the Central Government shall ordinarily not to exceed four years.

Note 2: The maximum age limit for appointment by deputation shall not exceed fifty-six years as on the closing date of receipt of application.

Note 3: The Departmental Officers in the Feeder Category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, Deputationist shall not be eligible for consideration for appointment by promotion.

7. Executive Engineer

Pay Matrix Level: Level-11 of Pay Matrix Rs.67,700-2,08,700/- and other allowances as admissible.

FOR DIRECT RECRUITMENT

- **Essential qualification(s):**

- (i) Bachelor's Degree in Civil or Electrical Engineering from a recognized University or Institution.
- (ii) For civil engineers – Ten years of experience in design, systems and construction of building, roads, sanitary and water supply systems including maintenance of the same, of which five years' experience as Assistant Engineer (Civil) or comparable post in pay level 10 (Rs.56,100-1,77,500/-).

or

For electrical engineers – Ten years of experience in Electrical systems including maintenance of the same, of which 5 years' experience as Assistant Engineer (Electrical) or comparable post in pay level of 10 (Rs.56,100-1,7,500/-).

- **Desirable experience:**

For civil engineers – Postgraduate degree in Structures or Structural or Civil Engineering from a recognized university or institution.

For electrical engineers – Postgraduate degree in Electrical Engineering from a recognized university or institution.

- **Age limit for direct recruits: 40 years**

FOR DEPUTATION

- Officers from Central or State Government Department or Organisations or Autonomous Bodies and Public Section Undertakings at the level of Junior Engineer in level 10 (Rs.56,100-1,77,500/-) in pay matrix with ten years' regular service.

Note 1: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or Department of the Central Government shall ordinarily not to exceed four years.

Note 2: The maximum age limit for appointment by deputation shall not exceed fifty-six years as on the closing date of receipt of application.

Note 3: The Departmental Officers in the Feeder Category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, Deputationist shall not be eligible for consideration for appointment by promotion.

8. Assistant Registrar

Pay Matrix Level: Level-10 of Pay Matrix Rs.56,100-1,77,500/- and other allowances as admissible.

FOR DIRECT RECRUITMENT

- **Essential qualification(s):**

(i) Master's degree in any discipline from a recognized university with 55% of the marks or grade B in the University Grant Commission seven-point scale or its equivalent along with a good academic record, as laid down by University Grant Commission.

(ii) Eight years of experience of administrative practices, human resource management, statutory functions and academic activities of Universities or Research and Development institutions or academic institutes in level 7 (Rs. 44,900-1,42,400/-) in the pay matrix.

- **Desirable qualification and experience:**

Five years of experience of handling Legal Matters or Exam or Finance and Information Technology applications in administrative matters.

- **Age limit for direct recruits: 35 years**

FOR DEPUTATION

- Individuals at analogous posts or with 5 years' regular service in the pay level-7 (Rs. 44,900-1,42,400/-) in any Central Government or State Government. Department or Government Organization and possessing qualifications as prescribed for the above direct recruitment.

Note 1: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or Department of the Central Government shall ordinarily not to exceed three years.

Note 2: The maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of application.

Note 3: The Departmental Officers in the Feeder Category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, Deputationist shall not be eligible for consideration for appointment by promotion.

9. Assistant Librarian

Pay Matrix Level: Level-10 of Pay Matrix Rs.56,100-1,77,500/- and other allowances as admissible.

FOR DIRECT RECRUITMENT

- **Essential qualification(s):**

- (a) A Master's Degree in Library Science or Information Science or Documentation Science degree from a recognized university with 55% marks (or equivalent grade in a point scale wherever grading system is followed) and a consistently good academic record with knowledge of computerisation of library.
- (b) Qualified in the national level test conducted for the purpose by the University Grant Commission or any other agency approved by the University Grant Commission.
- (c) Candidates, who are, or have been awarded Doctor of Philosophy degree in accordance with the "University Grants Commission (Minimum Standards and Procedure for Award of Doctor of Philosophy degree), Regulations 2009, shall be exempted from the requirement of the minimum eligibility condition of national eligibility test for recruitment.
- (d) Five years of experience in library service in level 7 (Rs. 44,900-1,42,400/-) in the pay matrix in any Central or State Government. Department or Government Organization or any recognised University or college.

- **Desirable qualification:**

Post Graduate Diploma in Library Automation and Networking or Post Graduate Diploma in Computer Application or equivalent from a recognized university or institution.

- **Age limit for direct recruits: 35 years**

FOR DEPUTATION

- Individuals at analogous posts or with three years' regular service in the pay level-7 (Rs. 44,900-1,42,400/-) in the pay matrix in any Central or State Government Department or Government Organization and possessing qualifications and experience as prescribed for the above direct recruitment.

Note 1: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or Department of the Central Government shall ordinarily not to exceed three years.

Note 2: The maximum age limit for appointment by deputation shall not exceed fifty six years as on the closing date of receipt of application.

10. Law Officer

Pay Matrix Level: Level-10 of Pay Matrix Rs.56,100 – 1,77,500/- and other allowances as admissible.

FOR DIRECT RECRUITMENT

- **Essential qualification(s):**
 - i. Bachelor's degree in Law with Master's degree in Law with 55% of the marks or grade B in the University Grant Commission seven-point scale or from recognized University.
 - ii. Experience: five years' experience in level 7 (Rs. 44,900-1,42,400) in pay matrix in legal work, which shall include defending court cases, being conversant with legal procedures etc. in Universities or Research and Development institutions or academic institutes.
- **Age limit for direct recruits: 35 years**

FOR DEPUTATION

- Individuals holding at analogous posts or with three years' regular service in the level-7 (Rs. 44,900-1,42,400) in any Central Government or State Government Department or Government Organization and possessing qualifications and experience as prescribed for the above direct recruitment.

Note 1. – The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or Department of the Central Government shall ordinarily not to exceed three years.

Note 2. – The maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of application.

11. Public Relations Officer

Pay Matrix Level: Level-10 of Pay Matrix Rs.56,100 – 1,77,500/- and other allowances as admissible.

FOR DIRECT RECRUITMENT

- **Essential qualification(s):**

(i) Master's degree in Mass Communication and Journalism from a recognized University or Institution.

or

Master's degree in any discipline and Post Graduate Diploma in Mass Communication and Journalism from a recognized university or institution.

(ii) 5 years' experience as editor or sub-editor or deputy editor or correspondent or Assistant Public Relations Officer in a recognized National level Media Organisation or in an equivalent post in University or Research and Development institutions or academic institutes.

- **Desirable qualification and experience :**

(i) Five years of experience in the news desk or editorial Department of any established English or Hindi Newspapers accredited with National News Agencies, Radio or Television, Film media, advertising agencies

(ii) Knowledge of two or more Indian Languages with proficiency in English and Hindi with good working knowledge of computer applications.

- **Age limit for direct recruits: 35 years**

FOR DEPUTATION

- Individuals at analogous posts or with three years' regular service in the level-7 (Rs. 44,900-1,42,400) in any Central Government or State Government Department or Government Organization and possessing qualifications and experience as prescribed for the above direct recruitment.

Note. – The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or Department of the Central Government shall ordinarily not to exceed three years.

Note 2.– The maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of application.

12. System Analyst

Pay Matrix Level: Level-10 of Pay Matrix Rs.56,100-1,77,500/- and other allowances as admissible.

FOR DIRECT RECRUITMENT

- **Essential qualification(s):**

(i) Master's Degree in Electronic Engineering or Computer Engineering from a recognized University or Institute with minimum 55% marks.

or

Master of Science with Post Graduate Diploma in Computer Applications from a recognized University or Institute with minimum 55% marks.

or

Master of Computer Applications from recognized University or Institute with minimum 55% marks.

(ii) Programmer or equivalent position in Central Government or State Government Institutes or Universities or Research and Development institutions or academic institutes in Level 7 (Rs. 44,900-1,42,400/-) in the pay matrix with Three years of regular service.

- **Desirable qualification and experience:**

Five years of experience in Computer software and office automation or e-governance or Enterprise Resource Planning (ERP) software or Networking.

- **Age limit for direct recruits: 35 years**

FOR DEPUTATION

- Individuals at analogous posts or with three years' regular service in the level-7 (Rs. 44,900-1,42,400/-) in any Central Government or State Government Department or Government Organization and possessing qualifications and experience as prescribed for the above direct recruitment.

Note: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or Department of the Central Government shall ordinarily not to exceed three years.

Note 2: The maximum age limit for appointment by deputation shall not exceed fifty-six years as on the closing date of receipt of application.

General Instructions and Essential Information:

1. The University reserves the right to fill or not to fill any or all the posts advertised for any reasons whatsoever.
2. The University reserves the right to withdraw the advertisement, either partly or wholly, at any time without assigning any reason.
3. Number of posts advertised may be treated as tentative and the University shall have the right to increase or decrease the number of posts at the time of selection and make appointments accordingly.
4. The reservations / relaxations policy for SC / ST / OBC / PwD / EWS Candidates shall be provided as per the existing UGC / Govt. of India policy.
5. The relaxation of age, qualification etc., shall be applicable to the Scheduled Caste or Scheduled Tribe, Other Backward Caste, Person with Disability etc. candidates as per rules of Government of India.
6. Reservation for SC, ST, OBC, EWS and Persons with Benchmark Disabilities shall be as per existing Government of India norms as amended from time to time. Candidates applying for the reserved posts should clearly state to which category they belong. They must also enclose a Certificate issued by Tahsildar/ Mamlatdar / Mandal Revenue Officer / Equivalent authority as proof to this effect without which the application shall not be considered. In case the candidates want to claim benefits under the Persons with Benchmark Disabilities (PwD) category, the candidates' relevant disability should be not less than 40%. Proof to this effect (Annexure IV-I, IV-II, IV-III), must be enclosed with the application, without which the applicant shall not be considered under PwD category.
7. Degrees obtained by the candidate should have been awarded by a recognized University / Institute.
8. Candidates seeking reservation under SC / ST category are required to submit certificate in the format prescribed by the Government of India, Department of Personnel & Training (Annexure-I).
9. Candidates seeking reservation under OBC category are required to submit certificate in the format prescribed by the Government of India, Department of Personnel & Training (Annexure-II).
10. Candidates applying for the post(s) reserved for OBC, shall submit a self-attested copy of valid caste certificate specifically mentioning Creamy Layer-exclusion in the format prescribed by Govt. of India, issued by competent authority, vide Column 3 of GOI Dept. of Personnel and Training O.M. No. 36012/22/93-Estt.(SCT) dated 8.9.1993 and modified vide DoPT's O.M. No. 36033/3/2004-Estt.(Res) dated 9.3.2004, subsequently revised vide O.M. No.36033/3/2004 Estt.(Res) dated 14.10.2008. The Caste Certificate must be in the format as prescribed by the Govt. of India vide OM No. 36036/2/2013- Estt (Res.) dated 30/05/2014.
11. EWS vacancies are tentative and subject to further directives of Gol and outcome of any litigation. The appointment is provisional and its subject to the Income and Asset certificate being verified through proper channel and if the verification reveals that the claim to belong to EWS is fake / false, the services shall be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provision of the Indian Penal Code (IPC) for production of fake / false certificate. The Income and Asset Certificate (Annexure-III) issued by any one of the authorities mentioned in the prescribed format as given in Annexure-III shall only be accepted as proof of candidate's claim as belonging to EWS.
12. The in-service candidates should apply through proper channel.
13. **Candidates who wish to apply are required TO SUBMIT ONLINE APPLICATION** in the University website following the instructions given therein before the last date of application. The Link for online application is <https://rgnaunt.samarth.edu.in/>. **The last date for submission of online application is 20th November 2025.**
14. **Candidates need to RETAIN hard copy of Printout of Online Application Form along with all copies of certificates / educational qualification / experience / testimonials and other requisite documents in support of eligibility, which are required to be submitted at the time of written test/interview, if shortlisted.**

15. Candidates who have obtained degrees or diplomas or certificates for various courses from any Institution declared fake / derecognized by the University Grants Commission, New Delhi shall not be eligible for being considered for recruitment to the posts advertised.
16. It shall be the responsibility of the applicant to assess his own eligibility for the post for which appointment is being offered in accordance with the prescribed qualifications, experience, etc. mentioned in this present advertisement. Suppression of factual information, supply of fake documents, providing false or misleading information in any manner on the part of the applicant detected at any point of time shall lead to termination of his/her contract. In case of any ambiguity in the recruitment rules in general and eligibility in respect of any post, the decision of the Vice Chancellor / Executive Council shall be final.
17. Canvassing in any form on behalf of any candidate shall disqualify such candidate.
18. Candidates shall have to produce original certificates relating to his/her age, qualifications, experience, caste, etc., at the time of appearing in Interview. The candidates belonging to the reserved categories must produce the original category certificate and/or medical certificate (pertaining to determination of degree of disability in case of PwD candidates) from the competent authority in the format prescribed by the Government of India, failing which the candidate will not be allowed to appear for interview.
19. Errors and omissions in notification and selection process are subject to corrections as per rules and regulations of University / GOI.
20. The candidate is required to be physically present for the written test and/or interview on prescribed date, time and venue and no request for change in the schedule will be entertained.
21. Acceptance of documents submitted by an applicant shall be subject to verification by the competent authority. If any document is found to be false/fake/incorrect/malafide either before or after appointment, the document shall be summarily rejected and action may be initiated against the candidate which may lead to cancellation of his appointment.
22. The prescribed qualifications and experience shall be minimum and the mere fact that a candidate possessing the same will not entitle him for being called for interview.
23. No correspondence whatsoever will be entertained from the candidates regarding conduct and result of selection and reasons for not being selected.
24. Incomplete application will be out-rightly rejected. Experience, age and qualifications will be reckoned as on the closing date of submission of online application form.
25. In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after the issue of appointment order, the University reserves the right to modify / withdraw/ cancel any communication made to the candidate.
26. In case of any dispute / ambiguity that may occur in the process of selection, the decision of the University shall be final.
27. If the number of applications received is large, the written test will be conducted for the purpose of shortlisting before interview.
28. The Selection Committee may decide its own method of evaluating the performance of the candidates in interview.
29. The University shall have the right to relax any of the qualifications, experience, age, etc., in exceptionally deserving cases of all posts on the recommendations of the Screening and Selection Committee.
30. The Scrutiny/Screening Committee may adopt additional criteria beyond the initially stipulated ones to fulfill the requirement of the University.

31. The following categories of persons shall not be eligible to apply for any position in the University:
 - a. Who has been convicted by any Court of Law or any criminal proceedings are pending against him;
 - b. Who is not a citizen of India; and
 - c. Any other category of person disqualified for appointment by the Govt. of India/UGC.
32. Suitable residential accommodation as per allotment rules of RGNAU, subject to availability, will be provided in the University Campus on joining the University.
33. The Intellectual Property Rights (IPR) of the data collected as well as deliverables produced for the University shall remain within the office.
34. No one shall utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of his assignment or during the course of the assignment without the express written consent of the University.
35. Any reports / returns / data information etc. generated during the service period by the appointee shall be exclusive property of the University and he/she will have no claim over it.
36. The applicant shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of the office nor will he/she indulge in any activity outside the statutory terms of the employment.
37. **Prohibition of conflicting activities:** The appointee will not engage either directly or indirectly, in any business or professional activities that would conflict with activities assigned to him/her.
38. Every person appointed permanently to a post in the University by direct recruitment, shall be on probation in such post for a period of one year, in the first instance, provided that the appointing authority may, in any individual case, extend the period of probation to such extent as it may deem necessary, the reasons thereof to be recorded in writing.
39. Where a person has not completed his period of probation satisfactorily, the appointing authority may terminate his services under the University without notice and assigning any reason thereof.
40. The medium of instructions in respect of all courses conducted in the School, Centres and Department, admitted to the privileges of the University shall be English, except in cases of studies / research in languages.
41. Age of superannuation for all the positions shall be as per University/Government of India norms.
42. All the appointees including the in-service candidates shall be governed by the New Pension Scheme (NPS) introduced by Government of India.
43. No TA / DA shall be paid for attending written test/trade test/interview.
44. However, Outstation candidates belong to Scheduled Caste or Scheduled Tribe categories called for interview shall be paid equivalent to return single second class railway fare towards journey expenses on production of proof.
45. Call Letters and other correspondence for attending the interview, etc., shall be sent to the eligible candidates by email only and web notification in this regards shall be displayed on the University website.
46. In case of any dispute / ambiguity that may occur in the process of selection, the decision of the Vice-Chancellor, Rajiv Gandhi National Aviation University in all matter relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of examination / interview shall be final and no query or correspondence shall be entertained in this connection from any individual or his/ her agency.
47. The character of a person for direct recruitment to the service must be such as to render him/her suitable in all respects for appointment to the service. Persons dismissed by the Union Government or by a State

Government or by a Local Authority or a Government Corporation owned or controlled by the Central Government or State Government shall be deemed to be ineligible for appointment.

48. No person shall be recruited unless he / she is in good mental and physically fit and free from any physical defect that is likely to interfere with the efficient performance of his official duties except PwD (Divyang Candidates). If selected and appointed, he/she shall be required to produce a medical fitness certificate from medical board as specified by the University.
49. As per Act, Statutes and Rules of the University, the appointing authority for all regular non-teaching posts is Executive Council of the University.
50. The online applications processing fee is non-refundable, and no enquiries shall be entertained in this regard by the University.
51. Candidates in their own interest are advised to check regularly the University website www.rgnau.ac.in. They should also regularly check their email account for updates.
52. The terms and conditions of appointment shall be communicated to the candidate in the form of "offer of appointment" to selected candidates. If the candidate does not accept the terms and conditions mentioned in the offer of appointment within the stipulated time, the offer shall be treated as withdrawn.
53. In cases of any disputes any suit or legal proceedings against the University, the territorial jurisdiction shall be confined to the courts in Lucknow.

APPLICATION FEE:

Application fees and application form(s) are to be submitted as per details given below:

Category	Fee (in rupees)
General/OBC(NCL)/EWS	Rs. 1000/-
SC/ST/PwD	Exempted

Application forms have to be filled only in online mode, as available on the website of the University within the prescribed time limit indicated in the advertisement.

How to Apply :

- a. Interested candidates have to submit ONLINE APPLICATION FORM made available in the University website following the instructions given therein before the last date of application. The Link for online application is <https://rgnaunt.samarth.edu.in/>.
- b. **The last date for submission of online application is 20th November 2025.**
- c. For query, if any, please write to recruitmentcell@rgnau.ac.in mentioning name of the post.

कुलसचिव / Registrar